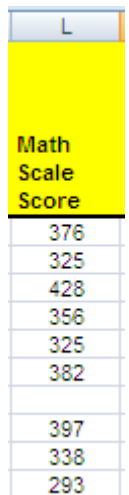


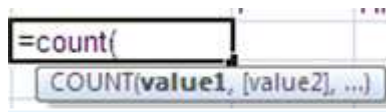
## Using the Count Function in Excel

The count function is an easy and fast way to get a count of values in a column or in a row. For example, you can use the count function to count how many students have home addresses on file or have special education codes.

**Step 1:** Select a column or row. For our list, we are going to do a count of the students with a Math Scale Score.



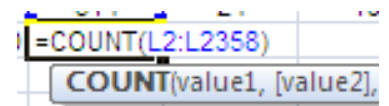
Math Scale Score
376
325
428
356
325
382
397
338
293



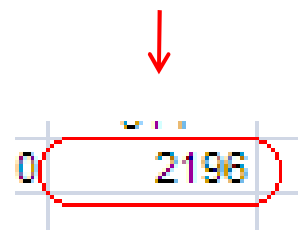
**Step 2:** Enter the count function formula at the bottom of the column as follows:

**=count(**

**Step 3:** Excel will prompt you to enter the cells or ranges of cells. For our example, we want all cells in the column.



**Step 4:** Hit the “Enter” key and you’ll receive the count of all specified values – in our case, the count of students with math scale scores.



*Note: We can also omit values in the range to get a different count. In the example below, we have omitted cells L100 to L200.*

